

**HAWTHORNE PUBLIC SCHOOLS**  
**HAWTHORNE, NEW JERSEY**  
 Tuesday, October 17, 2023  
 Executive Session – 6:00 P.M.  
 Regular Meeting – 7:00 P.M.  
 Board of Education Meeting Room

**MEETING CALLED TO ORDER:**

**Time:** 6:00 p.m.

**PUBLIC PORTION OF MEETING BEGINS:**

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon.

In accordance with the provisions of this act, the Business Administrator/Board Secretary has caused notice of this meeting to be published by having the date, time, and place thereof posted on the bulletin board of the municipal building, communicated to The Herald News, The Record, and filed with the Clerk of the Borough of Hawthorne.

(Ask for Roll Call)

ROLL CALL:	PRESENT	ABSENT	Time of arrival after meeting has been called to order.
Joseph Carr	X		
Alex Clavijo		X	Arrived at 6:06 p.m.
Michael Doyle	X		
Jennifer Ehretraut	X		
Alma Morel	X		
Anthony Puluse	X		
Jay Shortway	X		
Marco Totaro	X		
Abigail Goff	X		

Also Present: Richard A. Spirito, Superintendent of Schools  
 Jenine Murray, Business Administrator/Board Secretary  
 And approximately 17 members of the public and 7 via YouTube.

**FLAG SALUTE:**

**MEETING REGULATIONS:**

During each regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the first opportunity, early on the agenda, the meeting is open to the public for the purpose of addressing items listed for approval on this agenda only. The second opportunity occurs just prior to adjournment, when citizens may address any subject matter that is pertinent to and/or directly related to the operation of the school district.

Persons wishing to speak must upon being recognized, rise, state their name, address and subject matter. Comments and questions shall be addressed to the Board President or the presiding officer and shall be limited to five minutes per person. The Board may (or may not) respond to issues raised by members of the public at the time they are raised, but will provide a response if and when appropriate.

The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Please note that the Board will not respond to comments regarding students or board employees in light of the privacy rights held by those individuals. Moreover, the Board discourages comments about such individuals, and will not be responsible for such comments. Members of the public who choose to speak during this public session should carefully consider their comments, since they could be held personally liable for any statements they make.

Finally, please note that in accordance with District Policy the Board will not officially comment or respond to any matter mentioned unless it can confirm that the matter has first been brought to the attention of the appropriate school personnel in an attempt to resolve the issue.

**PUBLIC BE HEARD - AGENDA ITEMS ONLY:**

**PRIVATE SESSION:**

Be it resolved that the Hawthorne Board of Education convenes an Executive Session to discuss exempt matters pertaining to:

1. A matter rendered confidential by federal or state law
2. A matter in which release of information would impair the right to receive government funds
3. Material the disclosure of which constitutes an unwarranted invasion of individual privacy
4. A collective bargaining agreement and/or negotiation related to it
5. A matter involving the purchase, lease or acquisition of real property with public funds
6. Protection of public safety and property and/or investigations of possible violations or violations of law
7. Pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege
8. Specific prospective or current employees unless all who could be adversely affected request an open session
9. Deliberation after a public hearing that could result in a civil penalty or other loss

Be it further resolved that it is anticipated that executive session will be for 45 minutes in duration and that public action may/may not be taken:

Be it further resolved that the minutes of the Executive Session will be made available upon a determination by the Board that the disclosure of the minutes will not detrimentally affect any right or interest of the Board and the need for confidentiality no longer exists.

**MOTION TO GO INTO PRIVATE SESSION:**

**At 6:01 p.m. Dr. Morel moved the board go into executive session, seconded by Totaro**

- |                |          |   |
|----------------|----------|---|
| <b>Ayes</b>    | <b>-</b> | <b>Mr. Carr, Mr. Doyle, Ms. Ehrentraut, Dr. Morel,<br/>Mr. Puluse, Mr. Shortway, Mr. Totaro, Ms. Goff</b> |
| <b>Nays</b>    | <b>-</b> | <b>None</b>   |
| <b>Abstain</b> | <b>-</b> | <b>None</b>   |
| <b>Absent</b>  | <b>-</b> | <b>Mr. Clavijo (arrived at 6:06 p.m.)</b>   |

**MOTION TO EXIT FROM PRIVATE SESSION:**

**At 6:58 p.m. Dr. Morel moved the board exit executive session, seconded by Mr. Shortway**

- |                |          |  |
|----------------|----------|--|
| <b>Ayes</b>    | <b>-</b> | <b>Mr. Clavijo, Mr. Carr, Mr. Doyle, Ms. Ehrentraut,<br/>Dr. Morel, Mr. Puluse, Mr. Shortway, Mr. Totaro, Ms. Goff</b> |
| <b>Nays</b>    | <b>-</b> | <b>None</b>  |
| <b>Abstain</b> | <b>-</b> | <b>None</b>  |
| <b>Absent</b>  | <b>-</b> | <b>None</b>  |

**APPROVAL OF MINUTES:**

September 19, 2023 – Regular Meeting - Public & Private

**Minutes – Moved by Mr. Clavijo, seconded by Mr. Carr**

- Ayes - Mr. Doyle, Ms. Ehrentraut, Dr. Morel, Mr. Puluse,  
Mr. Shortway, Mr. Totaro, Mr. Carr, Mr. Clavijo, Ms. Goff**
- Nays - None**
- Abstain - None**
- Absent - None**

**CORRESPONDENCE:**

**REPORTS:**

A. Student Council Representative's Report – Brianna Counsellor

B. Superintendent’s Report – Dr. Richard A. Spirito

- Hawthorne Green Team Presentation
- HHS Open House
- HS Marching Band placed 1<sup>st</sup> at Music in Parks
- Hawthornettes
- 2 weeks in October
  - Week of Respect
  - School Violence Awareness Week
- HIB Grades Report
- SSDS Report
- District Testing Report

**CURRICULUM AND INSTRUCTION:**

**Alma Morel, Chairperson**

**ACTION ITEMS:**

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Curriculum and Instruction recommends the following resolutions:

**CI-1. Approval of Field Trips**

Be it resolved, that the Hawthorne Board of Education approve the following in accordance with Policy 2340:

School	Group	Destination	Transportation	Cost Per Student	Outside Funding
HHS	HS Music Students	NJMEA Student Conference	HPS	\$0.00	\$0.00
JS	Kindergarten	Mayo Performing Arts Center	HPS	\$0.00	PTO
JS	1 <sup>st</sup> Grade	Shea Center for Performing Arts	HPS	\$0.00	PTO
JS	2 <sup>nd</sup> Grade	Turtle Back Zoo	HPS	\$0.00	PTO
JS	4 <sup>th</sup> Grade	Liberty Hall	HPS	\$0.00	PTO
JS	5 <sup>th</sup> Grade	Intrepid Sea, Air, Space Museum	HPS	\$0.00	PTO
LMS	ARCH Life Skills	Shoprite of Wayne	HPS	\$0.00	\$0.00
LMS	ARCH Life Skills	Dollar Tree	HPS	\$0.00	\$0.00
LMS	Enrichment–Network Gr 8	NJ PAC	HPS	\$25.00	\$0.00

School	Group	Destination	Transportation	Cost Per Student	Outside Funding
LMS	8 <sup>th</sup> Grade Graduates	Black Bear Lake	Coach Buses	\$59.99	\$0.00
HHS	Italian Club	Little Italy, NY	HPS	\$40.00	\$0.00
WS	Grade 4	Louis Bay 2 <sup>nd</sup> Library	HPS	\$0.00	\$0.00
LMS	Enrichment-Network Gr 6	Haledon Public School	HPS	\$0.00	\$0.00
LMS	Enrichment-Network Gr 7&8	Castle Shakespeare	HPS	\$0.00	\$0.00
LMS	Enrichment-Network Gr 7	High Mountain Road School	HPS	\$0.00	\$0.00
LMS	Enrichment-Network Gr 8	Memorial School	HPS	\$0.00	\$0.00
LMS	Enrichment-Network Gr 6	JP Holland Charter School	HPS	\$0.00	\$0.00
LMS	Enrichment-Network Gr 7&8	Haledon Public School	HPS	\$0.00	\$0.00
ELEM	Enrichment-Path Gr 5	Mayo Performing Arts Center	HPS	\$12.00	\$0.00
LMS	ARCH Life Skills	Center for Food Action	HPS	\$0.00	\$0.00
RS	Grade 2	The Hermitage	HPS	\$12.00	PTO
RS	Grade 4	Museum Village	HPS	\$13.00	PTO
LMS	Enrichment-Network Gr 6-8	Morristown Unitarian Fellowship	HPS	\$40.00	\$0.00
LMS	Enrichment-Network Gr 7&8	Drew University	HPS	\$35.00	\$0.00
LMS	Sidekicks	Washington/Jefferson/Roosevelt	HPS	\$0.00	\$0.00
HHS	Heroes & Cool Kids	LMS	HPS	\$0.00	\$0.00

- CI-2. Approval of the district committees as per attached list, which has been submitted under separate cover.
- CI-3. Approval of home instruction for Hawthorne resident pupil as follows:
  - a. Student (file #100123) – Instruction starting date: 9/14/23  
Home Instructor(s) – Educere
- CI-4. Approval of a tuition contract for 3 Hawthorne resident students for the 2023-2024 school year to attend Passaic County Technical-Vocational Schools, Wayne, New Jersey, at a cost of \$16,829.00 per student for a total of \$50,487.00.
- CI-5. Approval of an agreement with Lakeland Regional High School for placement of one student (file #100223) into Hawthorne High School for the 2023-2024 school year at a tuition rate of \$27,228.00.
- CI-6. Approval of an agreement with Wanaque Board of Education for placement of one student (file #100323) into Roosevelt Elementary School for the 2023-2024 school year at a tuition rate of \$27,228.00.
- CI-7. Approval of an agreement with Wanaque Board of Education for placement of one student (file #100423) into Roosevelt Elementary School for the 2023-2024 school year at a tuition rate of \$14,042.00.
- CI-8. Approval of an agreement with Long Branch Board of Education for placement of one Hawthorne student (file #100523) into Long Branch High School for the 2023-2024 school year at a tuition rate of \$18,538.70.

- CI-9. Approval of an agreement with Clifton Board of Education for placement of one student (file #100623) into Washington Elementary School for the 2023-2024 school year at a tuition rate of \$14,042.00.
- CI-10. Approval of an agreement with Clifton Board of Education for placement of one student (file #100723) into Washington Elementary School for the 2023-2024 school year at a tuition rate of \$15,400.00.
- CI-11. Approval of an agreement with Northern Region Educational Services Commission for Psychological Evaluations for the 2023-2024 school year at a rate of \$400.00 per evaluation.
- CI-12. Approval of an agreement with Silvergate Prep for homebound instruction for one resident student (file #100823) at a rate of \$50.00 per hour for a total of 10 hours per week for 4 – 8 weeks.
- CI-13. Approval of an agreement with Dr. Jo Ann Pereira Delgado for consulting services for the 2023 -2024 school year at an hourly rate of \$175.00, not to exceed \$875.00 per week.
- CI-14. Approval of an agreement with Access Communication and Therapy for Augmentative and Alternative Communication Evaluation services for the 2023 -2024 school year at a rate of \$1,350.00 per evaluation. Additional services will be billed at a rate of \$170.00 per hour.
- \*CI-15. Approval an Addendum to an Agreement with Best of You Therapy dated August 15, 2023 to add Alternative Augmentative Communication Evaluation for the 2023–2024 school year at a rate of \$1,200.00. Additional training sessions, if needed, at a rate of \$130.00 per hour.

**CI-1-13 - Moved by Dr. Morel, seconded by Mr. Shortway**

- Ayes - Ms. Ehrentraut, Dr. Morel, Mr. Puluse, Mr. Shortway, Mr. Totaro, Mr. Carr, Mr. Clavijo, Mr. Doyle, Ms. Goff**
- Nays - None**
- Abstain - None**
- Absent - None**

**PERSONNEL:**

**Jennifer Ehrentraut, Chairperson**

The following resolutions are pursuant to the recommendation of the Superintendent of Schools.

**ACTION ITEMS:**

**Appointments, Retirements, Terminations, Resignations, Rescissions:**

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Notice Date or Ending Date	Reason/ Account
P-1.	Aaron Goldstein	Hire	0.4 F.T.E. Teacher of Physical Education	M+30/12	Pro-rated on the basis of an annual salary of \$30,816	RS	10/23/23	6/30/24	To Fill a Vacancy Created by the Resignation of Lindzi Johansmeyer

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Notice Date or Ending Date	Reason/ Account
P-2.	Cara Ann Murray	Hire	Long Term Substitute Teacher	n/a	\$282 per diem No Benefits	LMS	10/18/23 Pending Criminal History Review	Return of Regular Teacher	To Fill a Vacancy Created by a Medical Leave
P-3.	Renata Cirelli	Resign	Teacher of Italian	n/a	n/a	HHS	11/27/23 or sooner upon filling position	Last Day on Payroll 11/26/23 or sooner	Resignation
P-4.	Renata Cirelli	Decline	Italian Club	n/a	n/a	HHS	2023-2024 SY	n/a	Resignation from Extra Duty
P-5.	Philip Dacchille	Extra Duty	Italian Club	n/a	Stipend of \$1,338	HHS	9/2023	6/2024	Extra Duty Club Assignment
P-6.	Christina Siciliano	Extra Duty	LMS Art Club	n/a	Stipend of \$1,338	LMS	9/2023	6/2024	Extra Duty Club Assignment
P-7.	Marchelle Roniet	Extra Duty	Play Director 1 <sup>st</sup> Production (Fall)	n/a	Stipend of \$2,919	HHS	Fall 2023	n/a	Extra Duty Assignment
P-8.	Elizabeth Graber	Extra Duty	Assistant Play Director 1 <sup>st</sup> Production (Fall)	n/a	Stipend of \$1,216	HHS	Fall 2023	n/a	Extra Duty Assignment
P-9.	Marchelle Roniet	Extra Duty	Set Design (Fall)	n/a	Stipend of \$1,216	HHS	Fall 2023	n/a	Extra Duty Assignment
P-10.	Joseph Walker	Extra Duty	Wrestling- MS	n/a	Stipend of \$3,730	LMS	2023-2024 Season	End of Season	Extra Duty Coaching Assignment
P-11.	Robert Pasquale	Volunteer	Volunteer Wrestling Coach	n/a	n/a	LMS/ HHS	2023-2024 Season	End of Season	Volunteer Coach
P-12.	Katherine Russo	Resign	Cheerleading - Head – FB	n/a	n/a	HHS	10/7/23	10/7/23	Resignation form Extra Duty Coaching Assignment
P-13.	Oliva Wagner	Extra Duty	Cheerleading - Head – FB	n/a	Stipend Pro-rated on the basis of an annual stipend of \$4,600	HHS	10/8/23	End of Season	To Fill a Vacancy Created by the Resignation of Katherine Russo
P-14.	Katherine Russo	Resign	Cheerleading - Head – BB	n/a	n/a	HHS	2023-2024 Season	n/a	Resignation form Extra Duty Coaching Assignment
P-15.	Stephanie Donatello; Laura Thomas	Extra Duty	MS Student Council Co-Advisors	n/a	Stipend of \$ 973 each	LMS	9/2023	6/2024	Extra Duty Assignments
P-16.	Jenna Schreiber	Leave	Teacher of Science	n/a	n/a	LMS	1/27/24	5/23/24	Adjustment in Dates of Approved Maternity Leave on Agenda Item P-12. from Board Meeting of 9/19/23
P-17.	Meaghan Kelly	Leave	Behaviorist	n/a	n/a	HHS	October 2023	June 2023	6 Weeks of Intermittent FMLA Leave
P-18.	Amanda Cardenas	Leave	Teacher of Science	n/a	n/a	LMS	1/29/24	6/30/24	Approval of Maternity Leave and Federal/State Family Leave of Absence in accordance with the Federal/State Family Leave Act followed by Child

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Notice Date or Ending Date	Reason/ Account
									Rearing Leave
P-19.	Jennifer Morales	Hire	Part Time Para	n/a	Pro-rated on the basis of an annual salary of \$18,900.00 +ABA Stipend if applicable	District	10/18/23	6/18/24	To Fill a Vacancy
P-20.	Cynthia Dockray; Theresa DiGeronimo; Allyson Gerdes; Joseph Letterese	Extra Duty	AM and PM Media Center/ Detention Duty	n/a	\$33.66 per hour	HHS	9/5/23	6/30/24	AM and PM Library/Detention Duty
P-21.	Thomas Cannon; Matthew Trejos; Philip Schneider; Alyssa Schlossberg; Irene Villano; Scott Crimmel; Ozvaldo Duran; Joshua Kabrel; Wilbania Timothy; James Hurley; Nikolas Douvris; Kevin Mantel; Daniel McCartney; Cristina Redmerski; Angelo Guarnieri	Extra Duty	Lunch Duty	n/a	\$27.73 per lunch period	HHS	9/5/23	6/30/24	Lunch Duty
P-22.	Wendy Fowler	Extra Duty	Chaperone	n/a	\$33.66 per hour	LMS	9/26/23	6/18/24	Chaperone for Student (file # 100923) for Game Club
P-23.	Kristine Blau; Amie Ingunza	Extra Duty	Chaperones (splitting duty)	n/a	\$33.66 per hour	LMS	10/2023	11/2023	Chaperones for Student (file # 101023) for Intramurals
P-24.	Matthew Trejos	Extra Duty	Chaperone	n/a	\$33.66 per hour	HHS	2023-2024 SY	n/a	Chaperone for Student (file # 101123) for Chamber Chorus
P-25.	Faiza Jatkar	Extra Duty	Chaperone	n/a	\$33.66 per hour	HHS	2023-2024 SY	n/a	Chaperone for Student (file # 101223) for Art Club
P-26.	Gregory Carr	Extra Duty	Chaperone	n/a	\$20.00 per hour	HHS	11/20/23	3/3/24	Chaperone for Student (file # 101323) for Wrestling
P-27.	Irene Yetter	Extra Duty	Multisensory Reading Instructor	n/a	\$35.94 per hour	LMS	10/18/23	TBD	Multisensory Reading Instruction for Student (file #101423)
P-28.	Tracy Tobiassen	Extra Duty	Multisensory Reading Instructor	n/a	\$35.94 per hour	HHS	10/18/23	TBD	Multisensory Reading Instruction for Student

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Notice Date or Ending Date	Reason/ Account
									(file #101523)
P-29.	Nicole Rosoline; Ashley Baber; Matthew Spagnuolo; Kerri Casey; Rita Klein-Poma	Extra Duty	Home Instructors	n/a	\$35.94 per hour	District	9/5/23	6/30/24	Home Instructors

*\* All appointments are subject to the satisfactory completion of the criminal history records check required by law and subject to verification of job qualifications and prior experience if necessary. In the event the criminal history checks are not completed, these applications are subject to the approval of the County Superintendent for emergent hiring procedures.*

- P-30. Approval for the following staff members to plan and deliver workshops at the contractual stipends of \$100.00 to plan the workshops and \$100.00 to deliver the workshops during PD Days.

Tonya Barnes		Meaghan Kelly		Lauren Zuravner
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- P-31. Approval of the following person(s) to serve as (a) substitute teacher(s) in the Hawthorne Public School District for the 2023-2024 school year, subject to satisfactory completion of the criminal history records check required by law and subject to verification of job qualifications and prior experience if necessary, with the provision that he/she/they remain on call to serve as (a) daily substitute teacher(s) as the need may arise for which he/she/they will be compensated \$105.00 per full day, no benefits. Substitutes working a half day schedule shall receive \$52.50, no benefits. In the event the criminal history check(s) is/are not completed, this/these application(s) is/are subject to the approval of the County Superintendent for emergent hiring procedures. The employment of this/these individual(s) is/are subject to the determination of the administration as to when he/she/they is/are needed.

Danielle Fiorella		Anna Ostermann		Keely Washburn
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- P-32. Acceptance of the following student(s) to complete his/her/their student field experience(s) in education in the Hawthorne Public School District during the 2023-2024 school year. This/these placement(s) is/are subject to the satisfactory completion of the criminal history records check required by law. In the event the criminal history checks(s) is/are not completed this/these placement(s) is/are subject to the approval of the County Superintendent for emergent hiring procedures. Per this resolution this/these student(s) is/are also approved as (a) substitute teacher(s) in the Hawthorne Public School District contingent upon obtaining a county substitute certificate.

Student	College	Type	Subject Area	Coop. Teacher	Loc
Ezekiel Somma	FDU	Field Experience	Social Studies	Joshua Kabrel	HHHS
Liz Franks	MSU	Observation	Special Education	Rene Snudden	LMS

**Appointments, Retirements, Terminations, Resignations, Rescissions:**

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Notice Date or Ending Date	Reason/ Account
*P-33	Beslira Bajrami; Raquel Pisacreta;	Extra Duty	NJSLA Morning Math Support	n/a	\$35.94 per hour	JS/RS/ WS	TBD	TBD	Morning Math Support Program Funded through



Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Notice Date or Ending Date	Reason/ Account
	Julia Waldron; Silvana Prell; Matthew Spagnuolo; Anne Carlock; Alyson LaSpisa; Danielle Sico		Program						ARP ESSER Beyond the School Day Funds – 2 Days Per Week for Each Cycle Plus One Prep Per Week

**P-1-48 – Moved by Ms. Ehrentraut, seconded by Mr. Totaro**

- Ayes - Dr. Morel, Mr. Puluse, Mr. Shortway, Mr. Totaro,  
Mr. Carr, Mr. Clavijo, Mr. Doyle, Ms. Ehrentraut, Ms. Goff**
- Nays - None**
- Abstain - None**
- Absent - None**

**FINANCE AND ADMINISTRATION:**

**Alex Clavijo, Chairperson**

**ACTION ITEMS:**

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Finance and Administration recommends the following resolutions:

- F-1. Resolved, that upon the recommendation of the Superintendent of Schools, the Hawthorne Board of Education approves Post & Kelly Electric Co, Inc. Payment Application #12, in the amount of \$100,891.00 and Payment Application #13, in the amount of \$189,581.00 for Hawthorne School District-wide Generator Projects.
- F-2. Resolved, that upon the recommendation of the Superintendent of Schools, the Hawthorne Board of Education approves Apex Enterprises of Union, Inc. Payment Application #7, in the amount of \$117,847.46 for Hawthorne High School Science and Media Center Renovations.
- F-3. Resolved, that upon the recommendation of the Superintendent of Schools, the Hawthorne Board of Education approves Signal Electric Corp. Payment Application #15, in the amount of \$9,800.00 and Payment Application #16, in the amount of \$14,700.00 for Hawthorne School District-wide fire alarm upgrades.
- F-4. Resolved, that upon the recommendation of the Superintendent of Schools, the Hawthorne Board of Education approves Tri-Plex Industries, Inc. Payment Application #4, in the amount of \$82,156.00 for Hawthorne High School Elevator Renovation Project.
- F-5. Resolved, that upon the recommendation of the Superintendent of Schools, the Hawthorne Board of Education approves Howard Storer LLC, Payment Application #11, in the amount of \$53,363.36 for Hawthorne High School renovations.
- F-6. Resolved, that upon the recommendation of the Superintendent of Schools, the Hawthorne Board of Education approves Pattman Plumbing, Heating & A/C, Inc. Payment Application #4, in the amount of \$151,214.00 for Hawthorne School District Mechanical replacements.
- F-7. Upon the recommendation of the Business Administrator, the Board of Education

approves the tentative budget calendar for the 2024-2025 budget submission.

\*F-8. Approval of travel to events for Board members and employees in compliance with the travel policy. A list of these events has been submitted under separate cover and shall be made an integral part of this resolution.

\*A-1. WHEREAS, the Board of Education unanimously approved Emergency Repairs at Hawthorne High School, under N.J.SA 18A:18A-7 and N.J.A.C. 5:34-6.1, and  
WHEREAS, the Business Administrator submitted a certified extract of such approval to the Executive County Business Administrator.

NOW, THEREFORE BE IT RESOLVED, that the Board of Education approves the proposal received from Spartan Construction Inc., South Amboy, NJ in the amount of \$357,000.00 under the declaration of an emergency, without the receipt of bids.

BE IT FURTHER RESOLVED, that the Board of Education also approves Change Order #01 in the amount of \$26,917.88, bringing the revised contract total to \$383,917.88.

\*A-2. WHEREAS, the Hawthorne Board of Education, County of Passaic desires to advance the following capital project, and

Acquire additional land and facilities to be used as district administrative offices

WHEREAS, capital reserve funds may be appropriated by board resolution to support eligible or otherwise eligible capital projects, and

WHEREAS, the Hawthorne Board of Education acknowledges that State support for capital projects is not currently available, and

WHEREAS, the Department of Facilities must approve all capital projects and will only move forward with approval of a properly submitted capital project if a local board of education declares an eligible capital project as “otherwise” eligible, and

WHEREAS, by declaring a capital project as “otherwise” eligible, the Hawthorne Board of Education hereby declares that the above-mentioned project will be supported in full with local capital reserve funds.

NOW THEREFORE BE IT RESOLVED, that the Hawthorne Board of Education hereby declares the above reference project as “otherwise” eligible and directs the School Business Administrator to request Department of Facilities approval, and

BE IT FURTHER RESOLVED, that the Hawthorne Board of Education hereby appropriates \$750,000 from its capital reserve fund to support the full cost of this project.

**F-1-8, A-1-2 – Moved by Mr. Clavijo, seconded by Mr. Carr**

<b>Ayes</b>	-	<b>Mr. Puluse, Mr. Shortway, Mr. Totaro, Mr. Carr, Mr. Clavijo, Mr. Doyle, Ms. Ehrentraut, Dr. Morel, Ms. Goff</b>
<b>Nays</b>	-	<b>None</b>
<b>Abstain</b>	-	<b>None</b>
<b>Absent</b>	-	<b>None</b>

**CLAIMS:**

**Jennifer Ehrentraut**

*In accordance with N.J.A.C. 6A:23-2:11(b), (c) 3, and (c) 4;*

CL-1. Approval of the October 2023 Bill List.

It is recommended that the Board approve the bill list for the month of October 2023.

**CL-1 – Moved by Ms. Ehrentraut, seconded by Mr. Clavijo**

- Ayes - Mr. Shortway, Mr. Totaro, Mr. Carr, Mr. Clavijo,  
Mr. Doyle, Ms. Ehrentraut, Dr. Morel, Mr. Puluse, Ms. Goff**
- Nays - None**
- Abstain - None**
- Absent - None**

**BUILDINGS AND GROUNDS:**

**Marco Totaro, Chairperson**

**ACTION ITEMS:**

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Buildings and Grounds recommends the following resolutions:

BG-1. The Board approves the Health and Safety Evaluation of School Buildings Checklist for the 2023-2024 school year.

BG-2. Approval of Bus Evacuations as follows:

School	Date	Time	
Bear Cave	10/17/23	During SLE Run	Danielle Forshay
HHS	10/16/23	9:00 a.m. to 2:30 p.m.	Kevin Pfister
Washington School	10/16/23	9:00 a.m. to 11:30 a.m.	Susan Menshon
LMS	10/17/23	10:00 a.m. to 1:00 p.m.	Erin Devor
Jefferson School	10/18/23	9:00 a.m. to 11:30 a.m.	Stephen Droske
Roosevelt School	10/19/23	9:00 a.m. to 12:00 a.m.	Joseph Pisacane

BG-3. Approval of applications for use of school property, subject to non-interference with school activities and the execution of the appropriate releases, including receipt of a Certificate of Insurance.

**HAWTHORNE HIGH SCHOOL:**

Facilities	Date and Times	Applicant
Gym, Café and the Den	11/28/23 – 3/8/24* Weekdays 6:00 p.m. to 9:00 p.m.  A select Saturday between 1/6/24 – 2/24/24 to be determined in coordination with Athletic Director 8:00 a.m. to 12:00 p.m.  *Note: To be coordinated with Athletic Director	<b><u>Hawthorne Little League Wrestling</u></b> Practices and Matches
Roller Hockey Rink	10/1/23 – 4/20/24* Weekdays 4:30 p.m. to 9:30 p.m. Weekends 11:00 a.m. to 9:30 p.m.  *Dates to be coordinated with the Athletic Director *No parking on field level. May	<b><u>Hawthorne Roller Hockey</u></b> Practice and Games  **Pending a favorable follow up inspection.

Facilities	Date and Times	Applicant
	drive down to drop off gear, but must park on street level on game and practice days.	
Gym	Saturday, March 9, 2024 3:00 p.m. to 9:00 p.m.	<u>Boys and Girls Club of Hawthorne</u> Basketball League Championship

**LINCOLN MIDDLE SCHOOL:**

Facilities	Date and Times	Applicant
Gym	12/1/23 – 3/9/24* M-F - 6:00 p.m. to 9:00 p.m. Sat. - 10:00 a.m. to 3:00 p.m.  *Not Available on the Following Dates: 12/22/23 – 1/1/24; 12/13/23 & 12/14/23; 1/12/24; 2/9/24; 2/14/24; 2/16/24 – 2/19/24	<u>Boys and Girls Club of Hawthorne</u> Basketball

**ROOSEVELT SCHOOL:**

Facilities	Date and Times	Applicant
Gym	12/1/23 – 1/8/24* M-F 6:00 p.m. to 9:00 p.m. Sat 10:00 a.m. – 3:00 p.m.  *Not available 12/7/23 and 12/19/23	<u>Boys and Girls Club of Hawthorne</u> Recreation Basketball League
Gym	M-F 1/16/24 – 3/31/24* 6:15 p.m. to 8:30 p.m.  *Not available 2/29/24	<u>Hawthorne Soccer Association</u> Instructional Soccer League

BG-4. Approval of change order #8 awarded to Apex Enterprises of Union, Inc. to fabricate axiom facia boards for the High School Science and Media Center renovations. The cost of this change adds \$644.74 to the original contract price.

BG-5. Approval of change order #4.3R awarded to Apex Enterprises of Union, Inc. to repair wall/fur out wall for the High School Science and Media renovations. The cost of this change adds \$984.58 to the original contract price.

BG-6. WHEREAS, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting required maintenance activities for each of its public-school facilities, and

WHEREAS, the required maintenance activities as listed in the document for the various school facilities of the Hawthorne School District are consistent with these requirements, and

WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

NOW THEREFORE BE IT RESOLVED, that the Hawthorne School District hereby authorizes the school business administrator to submit the Comprehensive Maintenance Plan and the Annual Maintenance Budget Worksheet (Form M-1) for the fiscal year 2024-2025 for the Hawthorne School District in compliance with Department of Education requirements.

\*BG-7. Award of a transportation contract to the Northern Region Educational Services Commission, 82 Totowa Road, Wayne, NJ, for transportation of Hawthorne students to and from the school indicated in the amount and date listed on the contract:

ROUTE #	School	Contractor	# of Students	Cost + Surcharge	Dates
Q3081	Hawthorne HS/Lincoln MS	DMD Transportation	2	\$11,400.00 + \$342.00	9/5/23 – 11/30/23
Q3104	Washington Elementary/Hawthorne HS	Omar Transportation	3	\$15,960.00 + \$487.80	9/26/23 – 11/30/23
2608	Career Crossroads – BCSS/Visions	Omar Transportation	1	\$27,675.00 + \$830.25	9/7/23 – 6/2024
2666	New Bridges BCSS	Omar Transportation	1	\$49,500.00 + \$1,485.00	9/7/23 – 6/2024
2802	Washington South BCSS (New Bridges)	Ace Transportation	1	\$82,472.40 + \$2,474.17	9/7/23 – 6/2024
2831	Norman Bleshman BCSS	FYFA, LLC	1	\$62,546.40 + \$1,876.39	9/7/23 – 6/2024
2915	Cornerstone Day School	Jersey Kids Trans	2	\$53,520.00 + \$1,605.60	9/5/23 – 6/2024
2926	ECLC – HoHoKus	Jersey Kids Trans	2	\$28,594.28 + \$857.82	9/6/23 – 6/2024
2937	New Beginnings	Jersey Kids Trans	1	\$21,996.00 + \$659.88	9/6/23 – 6/2024
2938	The Godwin School	American Star Trans	1	\$32,850.00 + \$985.50	9/6/23 – 6/2024
2945	SHIP Midland Park BCSS	American Star Trans	2	\$26,818.66 + \$804.56	9/6/23 – 6/2024
2953	New Alliance	American Star Trans	1	\$32,850.83 + \$985.50	8/28/23 – 6/2024
2968	PG Chambers	Jersey Kids Trans	1	\$84,600.00 + \$2,538.00	9/7/23 – 6/2024
2974	Sage Day School – Rochelle Park	Castro School Trans	1	\$18,000.00 + \$540.00	9/5/23 – 6/2024
2978	Shepard Prep – Morristown	Jersey Kids Trans	5	\$76,250.00 + \$2,287.52	8/31/23 – 6/2024
2992	Washington South BCSS	American Star Trans	2	\$47,850.00 + \$1,435.50	9/7/23 – 6/2024
3012	NJEDDA Elementary	Jersey Kids Trans	2	\$79,200.00 + \$2,376.00	9/6/23 – 6/2024
3026	Felician School	Safeguard Trans	1	\$33,123.00 + \$993.69	9/6/23 – 6/2024
3031	Roosevelt Elem/Lincoln MS – Hawthorne	Omar Transportation	2	\$80,820.00 + \$2,828.70	9/6/23 – 6/2024
3052	Chapel Hill Academy / Hawthorne HS	Safeguard Transportation	1	\$43,560.00 + \$1,306.80	9/5/23 – 6/2024
PC52	PCTVS	First Student	54 Pass	\$71,701.20 + \$2,151.04	9/6/23 – 6/2024
PC62	PCTVS	First Student	54 Pass	\$71,701.20 + \$2,151.04	9/6/23 – 6/2024
PC72	PCTVA	First Student	54 Pass	\$75,060.00 + \$2,251.80	9/6/23 – 6/2024

**BG-1-7 – Moved by Mr. Totaro, seconded by Ms. Ehrentraut**

**Ayes - Mr. Totaro, Mr. Carr, Mr. Clavijo, Mr. Doyle, Ms. Ehrentraut, Dr. Morel, Mr. Puluse, Mr. Shortway, Ms. Goff**

**Nays - None**

**Abstain - None**

**Absent - None**

**POLICY:**

**Alma Morel, Chairperson**

**ACTION ITEMS:**

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Policy recommends the following resolutions:

PO-1. First Reading of the following Polices:

<b>Policy/Reg.</b>		<b>Title</b>
P 1524	-	School Leadership Councils (Abolished)
P&R 1642.01	-	Sick Leave (New)
P 2270	-	Religion in the Schools (Revised)
P&R 2419	-	School Threat Assessment Teams (M) (New)
P 3161	-	Examination for Cause (Revised)
P&R 3212	-	Attendance (M) (Revised)
P 3324	-	Right of Privacy (Revised)
P&R 3432	-	Sick Leave (Abolished)
P 4161	-	Examination for Cause (Revised)
P&R 4212	-	Attendance (M) (Revised)
P 4324	-	Right of Privacy (Revised)
P&R 4432	-	Sick Leave (Abolished)
P&R 5111	-	Eligibility of Resident/Nonresident Students (M) (Revised)
P&R 5116	-	Education of Homeless Children and Youths (Revised)
P&R 5460.02	-	Bridge Year Pilot Program (M) (Abolished)
P 6361	-	Relations with Vendors for Abbott Districts (Abolished)
P 8500	-	Food Services (M) (Revised)
P 8540	-	School Nutrition Program (M) (Abolished)
P 8550	-	Meal Charges/Outstanding Food Service Bill (M) (Abolished)

**PO-1 – Moved by Dr. Morel, seconded by Mr. Totaro**

- Ayes - Mr. Carr, Mr. Clavijo, Mr. Doyle, Ms. Ehrentraut,  
Dr. Morel, Mr. Puluse, Mr. Shortway, Mr. Totaro, Ms. Goff**
- Nays - None**
- Abstain - None**
- Absent - None**

**COMMITTEE AND LIAISON REPORTS:**

**COMMITTEE**

**CHAIRPERSON**

Legislative ..... Joseph Carr  
 New law addresses ticket prices for playoff games.

Finance & Administration ..... Alex Clavijo  
 Budget Calendar  
 Emergency Repairs  
 Purchase of new building  
 Reserve Accounts

PCSBA ..... Alex Clavijo  
Discussed meeting topic and next month’s meeting.

Council Liaison ..... Jen Ehrentraut  
Four upcoming events:  
o Movie Night – October 19, 2023  
o Fall Bird Walk – October 22, 2023  
o FD Trunk or Treat – October 28, 2023  
o Halloween Parade – October 30, 2023

NJSBA..... Abigail Goff  
Workshop/STEAM Tank theme – Spark Innovation  
Congratulate Manchester Board of Master Board

Policy..... Alma Morel  
Sick leave law update  
Eligibility Residents/Non Residents

HEF/SEPAC/PTOs..... Anthony Puluse  
Continue to save pull tabs for Ronald McDonald  
May 5, 2023 – 6<sup>th</sup> Annual Color Run  
October 25, 2023 – BOE candidates’ night  
Ed Foundation selling raffles for gift card basket  
All organizations need volunteers

Curriculum & Instruction ..... Alma Morel  
Updated complaint forum  
NJSLA prep in AM  
Professional Learning Communities

Buildings & Grounds..... Marco Totaro  
Jefferson replacement bridge done and generators installed  
Washington roof and gutters done and generators installed  
High School brick facade  
Quotes for new board offices

**PUBLIC BE HEARD:**

At this time, members of the public may ask questions or make comments on educational issues or school matters.

Mr. Costello asked about contingency for hockey rink approval and asked about having garbage cans emptied. Mrs. Goff and Dr. Spirito addressed both concerns.

Mrs. Willet addressed issues that she has. Mrs. Goff addressed her issues.

Ms. DeLucia asked about HIB procedures. Dr. Spirito explained the process.

Ms. Pasquino had questions regarding an incident that took place a few weeks earlier.

Ms. Mulkey had concerns with Dr. Trabona’s state testing report and how it effects special education

students.

**GENERAL COMMENTS AND QUESTIONS FROM THE BOARD RELATED TO SCHOOL DISTRICT:**

Mr. Doyle thanked Dr. Morel volunteering to announce at the varsity soccer game and being the MC at the Breast Cancer Awareness event.

Mr. Clavijo acknowledged an article that was forwarded regarding BOE candidates becoming less and less. Also, he wanted to extend his appreciation for constructive feed back last week for the roller hockey rink.

Mr. Totaro extended his appreciation to all the parents and community members who attend board meetings.

Ms. Ehrentraut echoed Mr. Totaro statement. She also thanked Brianna Counsellor for mentioning Peer Leaders in her report. Mr. Ehrentraut when on to congratulate the fall athletes. She has been hearing in other towns about our teams having good sportsmanship.

**NEW BUSINESS:**

Dr. Morel will be researching a movement regarding female athletes and white uniforms.

Mrs. Goff discussed HHS open house and the tailgate for homecoming. She also thanked those running for the Board.

**OLD BUSINESS:**

Mr. Puluse wants to collaborate regarding PCTI enrollment and the funding formula.

Mrs. Goff suggested board goals get addressed after the election in January.

**PRIVATE SESSION:**

Be it resolved that the Hawthorne Board of Education convenes an Executive Session to discuss exempt matters pertaining to:

1. A matter rendered confidential by federal or state law
2. A matter in which release of information would impair the right to receive government funds
3. Material the disclosure of which constitutes an unwarranted invasion of individual privacy
4. A collective bargaining agreement and/or negotiation related to it
5. A matter involving the purchase, lease or acquisition of real property with public funds
6. Protection of public safety and property and/or investigations of possible violations or violations of law
7. Pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege
8. Specific prospective or current employees unless all who could be adversely affected request an open session
9. Deliberation after a public hearing that could result in a civil penalty or other loss

Be it further resolved that it is anticipated that executive session will be for 45 minutes in duration and that public action may/may not be taken:



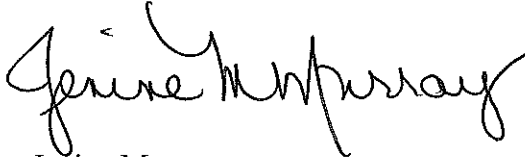
Be it further resolved that the minutes of the Executive Session will be made available upon a determination by the Board that the disclosure of the minutes will not detrimentally affect any right or interest of the Board and the need for confidentiality no longer exists.

**MOTION TO ADJOURN:**

**At 9:25 p.m. Mr. Doyle moved the board adjourn, seconded by Mr. Shortway**

<b>Ayes</b>	<b>-</b>	<b>Ms. Ehrentraut, Dr. Morel, Mr. Puluse, Mr. Shortway, Mr. Totaro, Mr. Carr, Mr. Clavijo, Mr. Doyle, Ms. Goff</b>
<b>Nays</b>	<b>-</b>	<b>None</b>
<b>Abstain</b>	<b>-</b>	<b>None</b>
<b>Absent</b>	<b>-</b>	<b>None</b>

Respectfully submitted,



Jenine Murray  
Board Secretary